



Summerland Asset Development Initiative

Box 988, Summerland, B.C., V0H 1Z0
Tel: (250) 494-9722 Email: sadiadmin@shaw.ca
All Kids Are Our Kids!

Volunteer Guidelines/Sign-up Form

1. SADI has a zero tolerance for drugs, alcohol, bullying, and violence. All youth must be aware of this and this is the responsibility of the staff and volunteers to provide this information to new comers and to remind regular members of this policy.
2. All guidelines must be carried out with the intent to keep the dignity of all youth intact. Please keep this in mind when engaging in any activity or enforcing our policies with youth participants. Remember we lead by example and we are their positive role models- the youth will remember the most subtle action or conversation. So, let's make our actions count.
3. Youth members are given an appropriate amount of freedoms within our facility, so that they may make their own choices and learn from their actions, both positive and negative. As a staff or volunteer, we are constantly being called upon to make decisions that need to be easily understood by our visitors as the logical course of action. This way they will respect your decisions and challenge you less on them. We use the natural consequence as part of our decision making, so please take the time to think about the best course of action before following through with it and also ensure we are upholding our youth's dignity at all times.
4. We encourage our volunteers to get to know our member's names as much as possible. This may be a challenge, of course, if you are only here for one evening. This is a good way to develop a personal relationship and start the positive mentoring. We also encourage our members to practice self-regulating, which means that they follow the guidelines and encourage other members to do the same.
5. Conflict Between Participants:
 - a. Staff/ Volunteers must be prepared to support a positive outcome from a conflict between our members. Providing this teachable moment is the first priority when working with this situation. Please leave the consequence for these actions until the end of the conflict resolution stage (if it is necessary to have consequences).
 - b. Members who are in a conflict must be separated from the group so to protect their dignity. Front or back offices are good locations.
 - c. Let the members know that name calling and accusations are not permitted at our facility. We encourage our members to listen to each other without interruption and then to respond politely and respectfully.
 - d. The purpose of this conflict resolution meeting is to allow both parties to express their thoughts and feelings on the situation, have empathy for the other party involved, to clarify any misunderstandings, to own up to personal mistakes, and to make an action plan for the future.
6. Appropriate Physical Touch Between Youth and Volunteers/ Staff:

In the environment we work in, the youth may develop an emotional attachment to our staff and volunteers. In order to protect ourselves and the youth, there needs to be established boundaries for physical touch. We want to be positive examples of appropriate physical touch between individuals. It is appropriate to give a youth you are familiar with a simple hug if it is welcomed. A youth should never feel obligated to give a hug to a volunteer or staff member. Read body language and remember we do not want to trigger any possible past abuse issues. As staff and volunteers, we need to watch out for each other as we talk to youth in one-on-one situations. It is good to remain in visible contact or to have another staff or volunteer keep an eye on you so that there can be no accusations of inappropriate conduct.

7. Appropriate Physical Touch Between Youth:

SADI is not an appropriate place to make-out. If you see two youth engaging in this action that is making you or another youth uncomfortable, you have the right to ask them to stop. Examples of inappropriate behavior: hugs that never seems to end, making out, one youth straddling another, etc. It isn't that we want them to find an even more secluded place to make out, but at SADI we want to encourage positive relationship boundaries.

Remember what Asset Building is all about. We support and encourage youth through positive reinforcement. Youth are valued members of our community and not to be looked down on or made to feel inferior. SADI gives us great opportunity to generate a positive impression on the youth that walk through our door. Let's make it a memorable one.

Thanks for all you support. If you have any questions or concerns please contact us by email: sadiyouth@shawbiz.ca or phone 250-494-9722.

By signing this form I have reviewed and agreed with SADI's staff & volunteer guidelines.

Signature:	Date:
Parent/Guardian Signature (if under 18):	Date:

Personal Information

First Name	Surname
Address	City Postal Code
Tel Contact: Daytime/Evening	Cell
Email	
Skills/Abilities	Interests

Please drop off your form at SADI youth club